



OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 21st September, 2011

7.00 pm

Town Hall, Watford

Publication date: 13 September 2011

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to legalanddemocratic@watford.gov.uk (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

COMMITTEE MEMBERSHIP

Councillor M Watkin (Chair)

Councillor S Rackett (Vice-Chair)

Councillors N Bell, S Greenslade, K Hastrick, P Jeffree, S Johnson, R Martins and K McLeod

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES (Pages 1 - 8)

The minutes of the meeting held on 26 July 2011 to be submitted and signed.

4. OUTSTANDING ACTIONS (Pages 9 - 20)

The document sets out the update on the outstanding actions which arose at previous meetings.

5. 2011/12 QUARTER 1 PERFORMANCE REPORT (Pages 21 - 42)

This report presents an update on the council's key performance indicators as at the end of quarter 1 (June 2011) as well as other performance measures identified and agreed by Committee for scrutiny during 2011/12.

6. COMMUNITY SAFETY PARTNERSHIP TASK GROUP UPDATE

The Committee and Scrutiny Officer will provide a verbal update on the progress of the Community Safety Partnership Task Group.

7. HOSPITAL PARKING CHARGES TASK GROUP UPDATE

The Committee and Scrutiny Officer will provide a verbal update on the progress of the Hospital Parking Charges Task Group.

8. FORWARD PLAN (Pages 43 - 54)

In accordance with the Overview and Scrutiny Committee's terms of reference the latest edition of the Forward Plan is attached for Members to review.

9. WORK PROGRAMME AND TASK GROUPS (Pages 55 - 66)

The Scrutiny Committee is asked to review the current version of the work programme.

10. DATES OF NEXT MEETINGS

- Wednesday 12 October 2011 (For call-in only)
- Thursday 24 November 2011
- Thursday 22 December 2011 (For call-in only)